

Designer Brands Inc.
810 DSW Dr., Columbus, Ohio 43219

REQUIREMENTS FOR W/T PAYMENT

Please be advised that we have received and are processing the Purchase Order placed by Designer Brands INC., as described below. Following is a list of the documents required by Designer Brands INC., to release payment against your shipments.

When you are ready to request payment, please email a copy of this page (unchanged) with your request. As well, please complete the "Request for W/T Payment" form and email with the below required documents for payment. These must be emailed to: lyndabergberg@dswinc.com and patriciarendon@dswinc.com
Please feel free to contact us with any questions.

		Country of Origin:	
Order:		Payment Terms:	T/T 60 DAYS FROM FCR (forwarders cargo receipt) date
Dept.			<i>(Terms begin from the date of the FCR, but payment</i>
Vendor:			<i>cannot be released until all documentary requirements</i>
Agent:			<i>have been met.)</i>

Required Documents

<input checked="" type="checkbox"/>	1) Commercial Invoice-Basic				
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	2) Packing List				
<input type="checkbox"/>					
<input checked="" type="checkbox"/>	3) FCR - Forwarder's Cargo Receipt				
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Designer Brands Inc ONLY

Ship Date:	Additional Discrepancies:
Due Date:	
Amount: \$	
Buyer's Signature:	

REQUEST FOR W/T PAYMENT

Designer Brands Inc.

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810 DSW Dr., Columbus, Ohio 43219

One complete set of documents has been sent to DSW INC. by email as described above.

PO #(S): _____

COMPANY NAME: _____

ACCOUNT NAME: (if different) _____

BANK: _____

BRANCH: (Including City, Country) _____

ACCOUNT#: _____

ABA#: _____

IBAN #: (European) _____

SWIFT CODE: _____

(If Applicable) FOR FURTHER CREDIT TO:

BENEFICIARY: _____

BANK: _____

BRANCH: (Including City, Country) _____

ACCOUNT#: _____

ABA#: _____

SWIFT CODE: _____

TOTAL W/T AMOUNT: \$ _____

SIGNATURE: _____

NAME: (Printed or Typed) _____

TITLE: _____